

MUSCATINE COMMUNITY SCHOOL DISTRICT BOARD POLICY

900.4 VISITATION BY STUDENTS, ADULTS, GROUPS, OR AGENCIES TO THE MUSCATINE COMMUNITY SCHOOLS

Parents, guardians, and other members of the school community are encouraged to visit schools for observations and conferences regarding their children. Visitors, which include persons other than employees or students, must notify the principal of their presence in the facility upon arrival.

No student or adult will be permitted access to the Muscatine Community School District classroom buildings while school is in session unless the building principal grants permission. Persons who wish to visit a classroom while school is in session are asked to notify the principal at least 24 hours in advance and obtain approval from the principal prior to the visit so appropriate arrangements can be made and so class disruption can be minimized. Teachers and other employees will not take time from their duties to discuss matters with visitors. The reason for the visit should be in keeping with the role of the school as an educational institution.

Visitors will conduct themselves in a manner fitting to their age level and maturity and with mutual respect and consideration for the rights of others while attending school events. Visitors failing to conduct themselves accordingly may be asked to leave the premises. Children who wish to visit school must be accompanied by a parent or responsible adult.

It is the responsibility of employees to report inappropriate conduct. It is the responsibility of the superintendent and principals to take the action necessary to cease the inappropriate conduct. If the superintendent or principals are not available, a school district employee will act to cease the inappropriate conduct.

LEG REF: Iowa Code §§ 279.8; 716.7