

507.1(R1) STUDENT HEALTH SERVICES - Administrative Regulations

Some students need special health services to participate in their educational program. These students shall receive special health services in accordance with their individualized education program.

Definitions

- "Assignment and delegation" - occurs when licensed health personnel, in collaboration with the education team, determine the special health services to be provided and the qualifications of individuals performing the health services. Primary consideration is given to the recommendation of the licensed health personnel. Each designation considers the student's special health service. The rationale for the designation is documented. If the designation decision of the team differs from the licensed health professional, team members may file a dissenting opinion.
- "Co-administration" - the eligible student's participation in the planning, management, and implementation of the student's special health service and demonstration of proficiency to licensed health personnel.
- "Educational program" - includes all school curricular programs and activities both on and off school grounds.
- "Education team" - may include the eligible student, the student's parent, administrator, teacher, licensed health personnel, and others involved in the student's educational program.
- "Health assessment" - health data collection, observation, analysis, and interpretation relating to the eligible student's educational program.
- "Health instruction" - education by licensed health personnel to prepare qualified designated personnel to deliver and perform special health services contained in the eligible student's health plan. Documentation of education and periodic updates are on file at school.
- "Individual health plan" - the confidential, written, preplanned, and ongoing special health service in the educational program. It includes assessment, planning, implementation, documentation, evaluation, and a plan for emergencies. The plan is updated as needed and at least annually. Licensed health personnel develops this written plan with the education team.
- "Licensed health personnel" - includes licensed registered nurse, licensed physician, and other licensed health personnel legally authorized to provide special health services and medications.
- "Prescriber" - licensed health personnel legally authorized to prescribe special health services and medications.
- "Qualified designated personnel" - persons instructed, supervised and competent in implementing the eligible student's health plan.
- "Special health services" - includes, but is not limited to, services for eligible students whose health status (stable or unstable) requires:

- Interpretation or intervention,
- Administration of health procedures and health care, or
- Use of a health device to compensate for the reduction or loss of a body function.
- "Supervision" - the assessment, delegation, evaluation, and documentation of special health services by licensed health personnel. Levels of supervision include situations in which licensed health personnel are:
 - physically present.
 - available at the same site.
 - available on call.

Licensed health personnel shall provide special health services under the auspices of the school district. The duties of the licensed personnel include:

- to participate as a member of the education team;
- to provide the health assessment;
- to plan, implement, and evaluate the written individual health plan;
- to plan, implement and evaluate special emergency health services;
- to serve as liaison and encourage participation and communication with health service agencies and individuals providing health care;
- to provide health consultation, counseling, and instruction to the student, the student's parent, and the staff in cooperation and conjunction with the prescriber;
- to maintain a record of special health services; The documentation includes the eligible student's name, special health service, prescriber or person authorizing, date and time, signature and title of the person providing the special health service, and any unusual circumstances in the provision of such services.
- to report unusual circumstances to the prescriber, parent, and agency administration; and
- to assign, delegate, instruct, provide technical assistance to and supervise qualified designated personnel;
- to update knowledge and skills to meet special health service needs.

Prior to the provision of special health services, the following shall be on file:

- a written statement by the prescriber detailing the specific method and schedule of the special health service, when indicated.
- a written statement by the student's parent requesting the provision of the special health service.
- a written report of the pre-planning staffing or meeting of the education team.
- a written individual health plan available in the health record and integrated into the IEP or IFSP.

Licensed health personnel, in collaboration with the education team, shall determine the special health services to be provided and the qualifications of individuals performing the special health services. The documented rationale shall include the following:

- an analysis and interpretation of the special health service needs, health status stability, complexity of the service, predictability of the service outcome, and risk of improperly performed service;
- the determination that the special health service, task, procedure, or function is part of the person's job description;
- the determination of the assignment and delegation based on the student's needs;
- a review of the designated person's competence; and
- the determination of the initial and ongoing level of supervision required to ensure quality services.

Licensed health personnel shall supervise the special health services, define the level of supervision, and document the supervision.

Licensed health personnel shall instruct qualified designated personnel to deliver and perform special health service contained in the eligible individual health plan. Documentation of instruction and periodic updates shall be on file at the school.

Parents shall provide the usual equipment, supplies, and necessary maintenance for such. The equipment shall be stored in a secured area. Personnel responsible for the equipment shall be designated in the individual health plan. The individual health plan will designate the role of the school, parents, and others in the provision, supply, storage, and maintenance of necessary equipment.