

407.1 RELEASE OF CREDIT INFORMATION

The following information will be released to an entity with whom an employee has applied for credit or has obtained credit: title of position, income, and number of years employed. This information will be released without prior written notice to the employee. Confidential information about the employee will be released to an inquiring creditor with a written authorization from the employee.

It is the responsibility of the Director of Finance or its Designee to respond to inquiries from creditors.

LEG REF: Iowa Code §§ 22.7; 279.8.